

**STATE COUNCIL OF EDUCATIONAL RESEARCH & TRAINING**  
**ITACHUNA GOVT. SPONSORED PRIMARY**  
**TEACHERS' TRAINING INSTITUTE**

**P.O. – Itachuna ☉ Dist. – Hooghly ☉ Pin - 712147**

**Email : itachunaptti@gmail.com ★ Website : itachuna.wbptti.in**

**Memo No. : 225/F.No.29/IGSPTTI**

**Date : 09.10.26**

From

The Principal-in-Charge

Itachuna Govt. Spons P.T.T.I

Itachuna, Hooghly

**Notice Inviting Quotation**

The Quotation is invited from reputed Firm/Agency/Person for Supplying the articles to the office of the Principal- in-Charge, Itachuna Govt. Spons. P.T.T.I for the Institute purpose.

The Quotation to be submitted within 02.11.26 at 01:00 pm to the undersigned Address and Tender will be opened at 2.00 pm in the Principal office. You or your representative should be present at the time of opening of quotation.

Annexure attached (Materials List):

| <u>SL NO</u> | <u>ITEM</u>       | <u>SPECIFICATION</u> | <u>QUANTITY</u> |
|--------------|-------------------|----------------------|-----------------|
| 01.          | Contingency Items | Yellow Cover File    | 100 Nos.        |
| 02.          |                   | Bottom File          | 100 Nos.        |
| 03.          |                   | Pen                  | 60 Nos          |

**Terms & Condition:**

1. Each bidder shall submit only one quotation (including GST).
2. The sealed envelope should clearly mentioned on the top the memo no. and date of this notice in respective to which quotation is being submitted.
3. No other charges except the quoted rate offered shall be paid.
4. No advanced payment will be made to the selected bidder. Payment will be made after satisfactory completion of the work.
5. The intending bidders or their representative may be present on the date of opening of bid documents at the specified time and place.
6. The Principal-in-Charge, Itachuna, Hooghly will award the contract to the bidder whose bid is responsive and who has offered the lowest evaluated quotation price.
7. The Principal-in-Charge, Itachuna, Hooghly reserve the right of acceptance or rejection of any bidder and to cancel the bidding process at any time prior to the award of contract without assigning any reason whatever.
8. No ambiguity in the documents will be entertained.



09/10/26

**Principal-in-Charge**  
**Itachuna Govt. Spons. P.T.T.I**  
**Itachuna, Hooghly**

Principal-in-Charge  
Itachuna Govt. Sponsored P.T.T.I  
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